

PROCEEDING OF THE 3rd MEETING OF GOVERNING BOARD OF HP FOREST SPORTS AND WELFARE SOCIETY SHIMLA HELD ON 26/2/2011, AT TALLAND UNDER THE CHAIRMANSHIP OF SHRI VINAY TANDON, IFS, PRINCIPAL CHIEF CONSERVATOR OF FORESTS (HOFF) HIMACHAL PRADESH.

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Following were present:-

S/Shri/Smt.

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| 1. AK Gulati, CWLW.HP. | ..Member. |
| 2. Praveen Thaplyal, APCCF (Adm. and HRD) | ..Member |
| 3. S.S. Negi Chief Conservator of Forest (T&E) | ..Member |
| 4. Amar Chand, ED HPSFDC rep. MD | .. Member |
| 5. Archana Sharma Conservator of Forest (CAT Plan) | ..Member |
| 6. R.S. Thakur , PTI, FTI Sundernagar ,HP. | .. Member |
| 7. DP Sinha Chief Conservator of Forest (FCA) | .. Spl Invitee |
| 8. SK Kapta Divisional Forest Officer (WL) | .. Spl. Invitee |
| 9. SK Guleria, Director FTI S/Nagar | ...Spl. Invitee |
| 10. Nagesh Kumar, Divisional Forest Officer Shimla. | ..CEO-cum-Member Secretary (MS)
HPFS&WS Shimla. |

At the outset the Member Secretary (MS) of the HP Forest Sports and Welfare society welcomed the Chairman and members of the Society and special invitees and apprised about the functioning of the society so far. He further informed that the instructions and directions issued by the Chairman-cum-HoFF/HP stand communicated to all the field functionary of HP Forest Department (upto Division level). Thereafter the following agenda items of the meeting were placed on table for discussion:-

Review of the previous meeting.

The proceedings of Governing Board were circulated among the members and since there was no communication received from any members hence the proceedings are confirmed.

There after the new agenda item in continuation to the previous proceeding were taken up for deliberations:

Item No. 1: Accounts and funds position of the Society:

The account of the Society duly audited was placed before the Governing Board and up dated position of the accounts along with the Bank statement. It was upraised by the Member Secretary that major contribution during the last year was from the Souvenir publication and the efforts of Mr. DP Sinha in this regards were appreciated by the GB.

Funds and membership contribution:

During the course of discussion it has been observed that the field functionaries are not serious about apprising the aims and objectives of the HPFS&WS that's why all the employees of the HPFD could not contribute the nominal contributions fixed by the Society for its members. It was decided that all the DDOs bring in to the notice of all staff about the broad guidelines finalized by the HPFS&WS for the welfare of its members so that maximum membership may be ensured during 2010-11. A letter in this regards has already been issued by the HOFF and it was decided that HOFF will also send email to all CFs in this regards and CFs will be made responsible for the contribution within their circles. The MS appraised that during last year there were casualties in the HPFD but payment could not be made to those families of the

diseased who were not the members of the Society. It was appraised that the balance amount of Rs 65000/- of Nahan Sports meet is still lying with Conservator of Forest Nahan. Principal Chief Conservator of Forest issued directions to Conservator of Forest Nahan telephonically to deposit the same with the Society immediately. After detailed discussion on the issue following decisions have been taken:

- i) All the Divisional Forest Officers/DDOs will collect the annual membership from the ROs(in case divisional office) and Cashier (in case of Hqr., Circle office or other offices of the HPFD) upto 30/4/2011 by maintaining the list of members in their office.
- ii) The collected membership will be deposited with their respective Conservator of Forests by 30/5/2010.
- iii) The Conservator of Forests will maintain the list of members as per the list supplied by the DFOs and will deposit the funds with the Member Secretary, HP Forest Sports and Welfare Society in the shape of Bank Draft of the whole amount. The Circle wise list of member may be e-mail to DFO Shimla who will get the same put on official website of the HPFD.
- iv) As and when any death incident, accident etc. will be taken place, the DFO will quote the Sl. No. of membership appeared in the divisional record and will recommend the case to Conservator of Forests for financial support to the member. The CF will adopt the same pattern while recommending the case to the Chairman, HPFS&WS. All the above process must be completed with a month period so that the HPFS&WS may be in a position to release the funds to the family of deceased official or members met with any accident etc.
- v) If any field office has any confusion in the above decision they may feel free to obtain clarification by telephonically from the DFO Shimla who is holding the additional charge of Member Secretary

(Action by DFOs/DDOs C.F Nahan & Member Secy.HPFS&WS)

Item No. 2: Activities for 2011-12:

(a) : Discussion about this year National tournament:

The MS informed that as per letter received from Utrakhn Forest Dept., the 19th All India Forest Sports Meet will be held in Dehradun and the dates are 7th November 2011 to 12th November 2011. It was decided that the HPFD team will be selected from the State Forest Sports meet and will be provided coaching at least for 20 to 25 days so that our team perform better than previous games.

(Action by Member Secy.HPFS&WS)

(b): Incentives for the medalists:

The MS informed that the medalists of 18th All India Sports Meet were given cash prize money during 16th HP Forest Sports meet at Chail first time and all the payers were highly appreciative. The GB decided that this incentive will continue as such for the future as well.

(C.) Holding of Forest Sports meet at FTI Sundernagar:

As decided earlier, the 17th HP Forest Sports Meet will be held at FTI Sundernagar and the dates will be 8th to 10th October 2011. It was further decided that the Chairman of the Organizing Committee will be Mr. GS Goraya, Chief Conservator of Forest (FD&NTFP) and the Director FTI Sundernagar will be the Co Chairman of the organizing Committee. The departmental funds for the Sports will be placed at the disposal of the Director FTI Sundernagar through Chief Conservator of Forest (FD&NTFP) and the balance financial support will be provided by the HPFS&WS. The organizing committee will start the preparations for the 17th HP Forest Sports Meet in consultation with the HPFS&WS.

(Action by GSG- C.C.F./ Dir. FTI/Member Secy.HPFS&WS)

(d): Enhancing the facilities to the sports persons and Diet Money:

It was decided that the diet money of the HPFD's Sports persons will continue to be Rs. 150/-per day.

(Action by Member Secy.HPFS&WS)

(e) Posting Policy for the Sports persons:

It has been decided that if the outstanding sports persons (participating in National meets) may submit their written consent to Pr.CCF.HP for their posting preferably in Distt. Hqr. to facilitate the practice.

(Action by PrCCF/C.C.F(T&E)/Member Secy.HPFS&WS)

(b) Hiring the services of the coaches for 19th All India Sports Meet:

It was decided that the coaching camps will be organized for 19th All India Forest Sports Meet in consultation with the HP YS&S Department as well as with NIS Coaches.

(Action by Member Secy.HPFS&WS)

Item No. 4 : Participation of Forest Team in Local Tournament.

(a) : Volley ball/ Kabaddi/ Basketball:

It was informed that HPFD Volleyball team was sent to participate in State Volleyball championship held at Kullu and our team reached up to Q/finals. It was decided that Volley ball, Kabaddi and Basketball teams may be sent to participate in local tournament through HPFS&WS. Such participation keeps the teams in good practice and coordination.

(b) Organizing 2nd HP Forest Department Cricket Tournament:

Keeping in view the success of the First HP Forest Department Cricket Tournament held at Chail during April/2010, it was decided that 2nd HP Forest Department Cricket tournament will again be held at Chail on 9th and 10th of April 2011 and this year 6 teams will be made as under:

TEAM 1: This team will comprise of the Forest Employees posted at Shimla including Principal Chief Conservator of Forest (WL) and Shimla (T) circle. The officers and the officials posted outside HPFD at Shimla will be part of this team. The name of the team will be '**SNOW LEOPARDS**'.

TEAM 2: This team will comprise of the Officers and employees of the HPSFDC. The name of the team will be '**WOOD PECKERS**'.

TEAM 3: This team will comprise of the officers and officials of the Rampur and Nahan (T) Circles and the officers and officials posted in any other functional wings of the HPFD/Wildlife/ Projects/HPSFDC etc within the jurisdiction of Rampur and Nahan (T) circles. The name of the team will be '**MUSKDEERS**'.

TEAM 4: This team will comprise of the officers and officials of the Mandi and Kullu (T) Circles and the officers and officials posted in any other functional wings of the HPFD/Wildlife/ Projects/HPSFDC etc within the jurisdiction of Mandi and Kullu (T) circles. The name of the team will be '**SEROWS**'.

TEAM 5: This team will comprise of the officers and officials of the Chamba, and Dharamshalla (T) Circles and the officers and officials posted in any other functional wings of the HPFD/Wildlife/ Projects/HPSFDC etc within the jurisdiction of Chamba and Dharamshalla (T) circles '**BROWN BEARS**'.

TEAM 6: This team will comprise of the officers and officials of the Hamirpur and Bilaspur (T) Circles and the officers and officials posted in any other functional wings of the HPFD/Wildlife/ Projects/HPSFDC etc within the jurisdiction of Bilaspur and Hamirpur (T) circles. The name of the team will be '**SAMBAR**'.

The detailed format of the tournament will be circulated to all concerned by the MS subsequently.

(Action by Member Secy.HPFS&WS)

Item No. 5: Welfare activities for the employees:

Since the Chairman has already approved the broad guidelines for welfare activities for the employee, hence all the issues will be decided accordingly and the CEO will ensure its compliance.

(Action by Member Secy.HPFS&WS)

Item No. 6: (a) Distribution of Flag/Trek suits color and Wildlife Symbol to various Teams for participation in State level Forests and Sports meet:

There will be 12 teams viz: Direction Office, all nine (T) circles, one wildlife Wing team and HPSFDC. The other functional circles/projects/WP/FTIs etc players will participate from the respective (T) circles in which they are posted. **The Flag/Trek suits color and Wildlife Symbol of various Teams will remain as such as it was last year.**

Since there are new recruitments in every circles and it is expected that some new players could emerge amongst them therefore to give opportunity to such players, it has further been decided that **this year the clubbing system will be dispensed with and all the 12 teams will participate in each event/ game and Knockout system in all the games will be followed in the State Forest Sports and Duty Meet-2011 at FTI Sundeernagar.**

It was further decided that all CFs will ensure that they organize one or two days tournament at Circle level and fair selection is made for the HP Forest Sports Meet 2011.

(Action by All CFs)

(b.) Holding of 17th HP Forest Sports Meet at FTI Sundernagar:

i) Time: The 17th State Forest Sports and duty meet-2011 will be held w.e.f. 8th October 2011 to 10th October 2011 in Forest Training Institute (FTI) Sundernagar. Director Ft.Trng. Institute Sundernagar will ensure the construction of play ground and other arrangement by September/2011.

(Action by Director FTI Sundernagar)

ii) Events: In addition to the events of the 16th Sports Meet at FTI Chail, following decisions were made:

1. There will be **No Sr. Veteran Events** in 17th HP Forest Sports Meet. Those who are interested may participate as Veteran.
2. Marathon (15 kms for men) and (8 kms for women) will be new events this year.
3. There will be a show match of Women Volley Ball. Two teams among the women Volley ball players will be made. CFs are requested to inform all women volleyball players in their circle and will confirm their participation to the HPFS&WS.
4. For making the evening cultural events more interested, there will be following events
 - a. Folk dance, one from each circle (competitive item)
 - b. Folk song, max. two participants from each circle. (Competitive item)
 - c. Skits (One skit will be produced and directed by Ms Veena Dogra o/o Principal Chief Conservator of Forest Wildlife and one by Ms Sarita Divisional Forest Officer(Hqt) O/o Principal Chief Conservator of Forest. Other CFs will also explore the possibility of such skits.

(Action by All CFs)

iii): Funds: The Conservator of Forest Finance/Registrar Budget will ensure the necessary allotment of sufficient funds to FTI Sundernagar, HP for conducting State Forest Sports Meet-2011. In addition to this each team will be required to pay Rs 30000=00 as entry fees to the organizers.

(Action by CF Fin/ Reg. Budget)

iv) : Ground: It has been decided that since necessary directions have already been issued to Director Ft. Training Institute Sundernagar, hence he will ensure the completion of the

proposed construction of the play ground by 15/9/2011 in all respects and will ensure the 200M trek with at least 4 lanes.

(Action by Director FTI Sundernagar)

v) Food: It was decided that possibility of serving 'Himachali Dham' in the sports meet be explored by hiring the Cooks 'Boties'.

(Action by Director FTI Sundernagar)

vi) Staying arrangement: The Dir. Ft. Trg. Institute Sundernagar, HP will ensure the necessary staying arrangement in the Hostels and other Govt. buildings. All the Rest Houses of various departments may be booked. The possibility for hiring the hostels/Dharamshallas/Guest houses etc may also be explored.

(Action by Director FTI Sundernagar)

Item No 7. Making DDOs (Head of offices) responsible for the circulation of the Welfare Guidelines among the staff:

The Chairman-cum-PCCF.HP showed his displeasure that uptill now the most of the officials of the HPFD are not aware about the constitution/functioning of HP Forest Sports and Welfare Society in the Department. The member Secretary informed that the constitution and the guidelines are on http://www.hpforest.nic.in/Sports_Welfare.htm and also sent to all the forest officers by emails as well as through hard copy. Pr. Chief Conservator of Forest expressed that basically the Head of Offices are responsible for this as most of them do not circulate the various guidelines/instructions upto lower employees. **Therefore, it was decided that it will be the personal responsibility of the DDOs to ensure that the 'Broad Guidelines' reaches to each and every employee working under them.** In case any thing wrong happens at later stage, the 'Society' may not entertain the claims for grants and any complications arising because of that the responsibility will rest with the DDOs. Therefore it was desired by the Pr. Chief Conservator of Forest that all the Head of offices will ensure the circulation of the broad guidelines for the welfare of the members of HPFS&WS, among the staff working under them.

(Action by Member Secy.HPFS&WS/ All CFs and DFOs)

Item No.8 : Nomination of the non official members.

(a) Non Official: It was decided that Mr Gaurav Jain will be non official Member of HPFS&WS for one year.

(Action by Member Secy.HPFS&WS)

(b) Co-Opted members: It was decided that the Basketball Coach at Nahan and the Volley ball coach at Shimla will be coopted members of the HPFS&WS for one year.

(Action by Member Secy.HPFS&WS)

Item No.9 : Accounts and Funds position of the society:

a) Expenditure statement of the year 2010-11

The Chief Executive Officer of the Society placed the Income and Expenditure statement up to 25/2/2011 Annexure "A" before the Governing Board which was ratified and approved by the GB after deliberations.

Balance as on 25/2/2011: Rs. 1597942/-

(b) Publication of the Souvenir- Committee Nomination:

The GB appreciated the efforts made by Sh. DP Sinha in getting the advertisements and helping in bringing out the Souvenir during last year's sports meet. The efforts of Divisional Forest Officer Publicity and his team were also appreciated. The chairman again proposed the name of Mr. D.P.Sinha, IFS Chief Conservator of Forest (FCA) as "Chairman Souvenir Committee-2011" for getting the HP Forest Sports and Duty Meet-2011's Souvenir published which was approved by the Governing Board and it was further decided that the income generated through this souvenir will be utilized for the 17th HP Sports Meet-2011 and

the All India Forest Sports Meet 2011. The other members of the committee will be Shri Gopal Thakur DFO Publicity Shimla and Ms Sarita Divisional Forest Officer Hqtrs o/o Principal Chief Conservator of Forest .

(Action by Sh. DP Sinha)

Item No.10: Additional agenda and decisions by the GB : It was decided that:

1. Proposal from Forest Circles will be invited for construction of at least TT Room in each circle purely on cost sharing basis and subsequently TT Tables will be provided out of the HPFS&WS Funds.

(Action by All CFs)

2. The Finalists of the athletics events of HP Forest Sports Meet 2011 will be provided additionally with Spikes, Starting Blocks and other Equipments as incentives for practice.

(Action by Member Secy.HPFS&WS)

The meeting ended to the vote of thanks to the chair.

Sd/-
Chairman,
HPFS&WS-cum-Pr.CCF.HP.