



Himachal Pradesh Forest Ecosystem Climate Proofing Project

Forest Complex ,

Dharamshala.

District Kangra

Himachal Pradesh-176215

Phone: 01892-223000, 223002.

Notice Inviting Request for Proposals for Baseline Study For Kangra and Chamba Districts

1. RFP No. **D1/2019** Date: **04.02.2019**
2. The KfW, German Development Bank in partnership with Himachal Pradesh Forest Department (HPFD) Govt of Himachal Pradesh is undertaking the Himachal Pradesh Forest Ecosystems Climate Proofing Project (HPFECPP). The project objective is to make selected forests and linked communities more resilient to impacts of climate change.
3. Himachal Pradesh Forest Ecosystems Climate Proofing Project (HPFECPP) intends to hire the service for **Baseline Study For Kangra and Chamba Districts as part of this project.**
4. Chief Project Director, Himachal Pradesh Forest Ecosystems Climate Proofing Project (HPFECPP) in Himachal Pradesh, invites proposals from eligible Consultancy Firms for Consultancy for **Baseline Study For Kangra and Chamba Districts** through Himachal Pradesh Forest Ecosystems Climate Proofing Project (HPFECPP).
5. **Eligibility Criteria for participating Consultancy Firm:**
 - (i) The Consultancy Firm should be registered under any Statute in India and have Service Tax Registration and PAN [To provide all Certificate of Registration including certificate of incorporation].
 - (ii) Consultancy Firm should have been in operation in India for at least 5 years after registration.
 - (iii) Consultancy Firm should have at least 5 years of experience in working/consulting in the Baseline survey, Impact studies and conduct of similar studies [To provide brief details and a Declaration signed by the Principal Officer of the Firm in this respect]
 - (iv) Consultancy Firm should have at least 5 years of experience in working/consulting in India.
 - (v) Average annual turnover of the bidder for the last three financial years ending on 31st March 2018 should be equal to or greater than Rs. Two Crore (Rs 20000000) [To provide copies of audited Financial Statements for all the 3 years].
 - (vi) The consultancy firm shall give detail of Human resources and capacities, including backstopping capacities, if necessary supplemented with external resources for the envisaged activities;
 - (vii) Submission of a "Declaration of Undertaking" by the bidder signed with legal effect pursuant to Annex D of the bid document.
6. Interested Consultancy Firms may download the complete Request for Proposal (RFP) Document, from tender/procurement section on the website www.hpforest.nic.in from **04.02.2019** or Shall obtain from HPFECPP office.
7. No liability will be accepted for downloading the incomplete document.
8. Sealed Completed Proposals will be received at the address mentioned below on any working day up to **15:00 hours on 05.03.2019** and Technical Proposal of Bids shall be opened on the same day at 15:30 hours at following Address:
 Himachal Pradesh Forest Ecosystem Climate Proofing Project
 Forest Complex , Dharamshala, District Kangra, Himachal Pradesh-176215 ,
 Phone: 01892-223000, 223002, Fax: 01892-223002
9. A Pre-proposal meeting will take place on **23.02.2019** at **11:30AM, Conference Hall, Forest Complex Dharamshala, Himachal Pradesh.** All prospective Consultancy Firms are advised to go through the RFP Document and communicate their queries, if any, in writing before the pre-proposal meeting.
10. The proposals will be evaluated based on the information provided by the Consultancy Firms. The eligibility criteria will be first evaluated as defined in Request for Proposals for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders, who meet with the prescribed eligibility criteria. The Consultant will finally be selected using Quality-cum-Cost Based Selection (QCBS) method.
11. Chief Project Director, HPFECPP reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s of the grounds.

Chief Project Director, HPFECPP