

Proceeding of 4th Governing Body meeting of HP FOREST RESOURCE INFORMATION AND LIBRARY SERVICES SOCIETY (HPFRILSS)

Shri Sanjeeva Pandey, Member Secretary welcomed Shri Tarun Shridhar, Principal Secretary (Forests)-cum-President **HPFRILSS** and other officers present for the meeting. He gave brief about the various activities being undertaken in the HP Forest Resource Information and Library Services Society. The list of participants is annexed as **Annexure-A**.

The following decisions were taken in the meeting:-

Agenda Item No-1 **Progress of Previous meeting of HP Forest resource information and Library Services Society (HPFRILSS)**

Decision taken

The Committee approved the progress made in respect of the previous meeting.

Agenda item No-2 **Re-Constitution of Governing Body**

Decision taken

It was decided by the Governing body that hence forth, the Governing body shall be presided over by **PCCF & HoFF**.

Agenda Item No-3 **Request for reconsideration of need of Executive and Finance Committees of HPFRILSS**

Decision taken

The Governing Body decided that since there is no role of executive and finance committees of **HPFRILSS**, they may be discontinued.

Agenda item No-4 **Extension of services.**

Decision taken

The governing Body agreed to renew the services of Sh. Karam Chand for six month from 01.05.2013 to 30.04.2014.and another six month from 01.05.2014 to 31.10.2014.

Agenda item No-5 Grant of Rs 12.75 lakh from CAMPA funds for 2014-15.

Decision taken

The Governing Body agreed to the grant to Rs.12.75 lakh from CAMPA funds for 2014-15 for development of library and purchase of (4) Computers.

Agenda item No-6 Purchase of Computers and accessories

Decision taken

The Governing Body agreed to purchase of 4 computers for the library as per the Proforma invoice submitted by HP State Electronic Development Corporation Shimla.

Agenda item No-7 **Engagement** of Data Entry Operator for Library.

Decision taken

The Governing Body allowed for the engagement of 2 data Entry Operators on 'Contractual basis'. The funds for wages may be made available from State CAMPA.

Agenda item 8

Approval of Expenditure for the year 2012-13

Agenda item 9

Approval of Expenditure for the year 2013-14

Agenda item 10

Writing off of store article

Agenda item 11

Repair works

Agenda item 12

Need of repair of old wooden almirahs and purchase of new book Cases and steel almirahs for Library

Agenda item 13

Purchase of Coffee and Tea vending Machine

Decision taken

The President Shri Tarun Shridhar directed that PCFF (HoFF) Shri R.K. Gupta will decide these items in a fresh Governing Body meeting.

Shri Tarun Shridhar also directed that the whole library should be bar-coded by outsourcing this process. The Secretariat Library in Shimla may be consulted in this regard.

The meeting ended with a vote of thanks to the chair and the present member present for the meeting.

APPROVED



(Tarun Shridhar) IAS
Principal Secretary (Forests)-cum-President
HP Forest Resource Information &
Library Services Society.