

NOTICE INVITING

(e-E.O.I) No. Fts. Engg. Sanitation/2021-22

The ELECTRONICALLY EXPRESSION OF INTEREST (e-E.O.I) is invited from the interested eligible firms/ service providers for the following work:

Title of the work: Sanitation (Sweeping and Cleaning) & other similar multi tasks of the inside and out side of the Forest Complexes in Shimla w.e.f. 1st January 2022 to 31st December 2022 (12 months).

Name and address of the Executing Agency: Chief Conservator of Forests-cum-Estate Officer through Registrar Budget O/o Pr. C.C.F. (HoFF) H.P. Aranaya Bhawan, Forest Department, Talland Shimla-171001.

Phone No. 0177-2620239, 2623155 & 2623192 Extn: 226 & 209 e-mail-pccf-hp@nic.in

Brief Description of the work: Proper Sanitation (Sweeping and Cleaning) & other similar multi tasks in the following Forest Complexes as under:

DETAIL OF AREA FOR SWEEPING & OTHER MULTI TASKS IN H.P. FOREST DEPARTMENT SHIMLA COMPLEXES:

Sr. No.	Name of site	Area
A	CHHAKKER AND TUTU FOREST COLONY	
1.	Chakker Forest Colony over all complex except cutting cleaning of grass/bushes.	12465 sqm
2.	Community Centre outer inner.	135 sqm
3.	Type-V Qtr Tutu outer	400 sqm
	Total Area	13000 Sqm
B	TALLAND FOREST COMPLEX	
1.	Office complex outer except cutting cleaning of grass/bushes.	2855 Sqm
2.	Office buildings in seven steps/stories inner	1885 sqm
	Total area	4740 Sqm
C	MIST CHAMBER FOREST COLONY	
1.	Mist Chamber Forest Colony outer except cutting cleaning of grass/bushes.	2485 Sqm
2.	Office buildings all stories inside	1863 Sqm
	Total	4348 Sqm
D	KHALINI FOREST COLONY	
1.	Community centre, Rest House and Range office inner	1350 Sqm
2.	Forest Colony outer ,all patches, roads, steps and paths except cutting cleaning of grass/bushes.	5875 Sqm
	Total	7225 Sqm
E	RESIDENCE Complex OF FOREST MINISTER H.P. in & out.	800 Sqm
	Grand Total (A+B+C+D+E)=	30113Sqm
	Or Say	31,000 Sqm.

Scope & conditions of the work:

Total area for Sanitation (cleaning & sweeping) 31000 Sqm. except cutting cleaning of grass/bushes.	The minimum wages @ Rs 300/- per day including paid holidays should be paid to every workers and the EPF of workers is the sole responsibility of the firm. Water supply will be provided by the Department. The rates may be quoted by the firms including the cost of sweeping material like masks, Sanitizers, Gloves, disinfectants, soaps, brooms, wipers, dusters & Garbage/dust bins etc.(The PPE Kits if required under unavoidable circumstances & as & when directed by the Estate Officer will be charged separately on production of lowest costing/quotation & bills of purchase by firms) including all taxes.
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Completion period: (12 months).

The undersigned reserves the right to short list or not to short list any or all the applicants or to cancel the entire process without assigning any reason. No liability will be accepted for loss or late submission of electronic Expression of Interest and rates. The interested parties will be required to provide & upload the following information including Prof of their eligibility to perform the services:

- i) The e-E.O.I. terms & conditions /document can be seen on hptenders.gov.in & non refundable payment by bank draft of Rs 500/- drawn in favor of Registrar (Budget) O/o Pr. CCF may be furnished on any working day before or on dated 4th December 2021.
- ii) Background of the Firms.
- iii) Proof of experience to execute the similar work.
- iv) Audited financial report of the Firms for the last 3 years.
- v) Registration with the EPFO.
- vi) Proof of PAN and GSTN.
- vii) Any loss to the Govt. property caused by the firm or the workers will be recovered from the Firm.
- viii) The Security of Rs 32,300/- (thirty two thousand, three hundred) will have to be deposited in shape of pledged FDR in favor of Registrar (Budget) O/o Pr. C.C.F. (HoFF) H.P.
- ix) The agreement & performance security as per award will have to be deposited within 15 days of award of work & before any monthly payment of bills to the Firm;

The e-E.O.I. document has been made available on the web site of HPFD www.hpforest.nic.in. and e-Expression of Interest response with supporting documents should be uploaded on the hptenders.gov.in on or before 4th December 2021, 5 pm last in two parts i.e. i) Technical eligibility criteria documents & ii) Financial rates/ amount inclusive GST & all taxes per months & per year on letter Head of the Firms. The hard copies of the Technical & Financial bids may also be submitted last upto 4th Dec.2021 5 pm.

P-3-

The E.O.I will be opened on 06.12.2021 at 11.00 am or in case of holidays on next working day. The concerned firms or there authorized representative can be present on the opening. The other scope of work & conditions may be seen on the website of HPFD hpforests.nic.in as above.

Sd/-

**Chief Conservator of Forests (Finance)
-cum- Estate Officer O/o Pr. C.C.F.(HoFF) H.P.
Talland Shimla-171001.**

e.E.O.I. Sanitation (sweeping & Cleaning) & other similar multi tasks in Forest Complexes in Shimla:

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Other instructions:

- 1. The work sites may be checked personally on any working days by the Firms / authorized representative of interested parties by contacting the In charge construction Units of Khalini, Talland & Chakker.**
- 2. The performance security will be intimated in the award of work after finalization of e-E.O.I. in favour of lowest rating firms.**
- 3. The rates may be quoted in the financial bid format as a Expression of Interest addressed to Chief Conservator of Forests (Finance)-cum- Estate officer O/o Pr. CCF (Fin) for 12 months duration (01.01.2022 to 31.12.2022) on the letter head of the interested firm.**
- 4. The clauses of agreement to be finalized & signed mutually within 15 days from commencement of work or before any monthly bill payment to the firm to whom the work will be awarded.**

Sd/-

**Chief Conservator of Forest (Finance)
-cum- Estate Officer O/o Pr. C.C.F.(HoFF) H.P.
Talland Shimla-171001.**